

The Kalida Board of Education met in regular session on the 28th day of June 2023 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Emily Peck and on roll call the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Mr. Schmenk, absent; Mr. von der Embse, present; Mr. Vorst, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

APPROVAL OF MINUTES 2023-079

Mr. von der Embse motioned to approve the minutes of the May 10, 2023 regular board meeting as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

APPROVAL OF BILLS 2023-080

Mr. Niemeyer motioned to approve the bills paid during the month of May 2023 as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Public Participation: There was no public participation.

Old Business: There was no Old Business.

CONSENT AGENDA ITEMS 2023-100

Mr. Helmke motioned to approve the following consent agenda items:

PUTNAM COUNTY SUBSTITUTE TEACHER LISTING – Approved the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

DOCK DAYS – CHERYL KOCH – Approved 1 dock day for January 19, 2024 (salary and benefits) for Cheryl Koch.

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

SUMMER TUTOR – DEB KAHLE 2023-082

Mr. von der Embse motioned to approve Deb Kahle as a summer tutor through the ESSER learning loss grants, as needed. Mr. Niemeyer seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

SUMMER TUTOR – BLYTH TURNWALD 2023-083

Mr. von der Embse motioned to approve Blyth Turnwald as a summer tutor through the ESSER learning loss grants, as needed. Mr. Niemeyer seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 CAFETERIA PRICES 2023-084

Mr. Niemeyer motioned to approve the following cafeteria prices for the 2023-24 school year:

Elementary K-5	\$2.50
High School 6-12	\$2.65
Adult	\$3.50
Extra Milk/Student	\$0.50
Extra Milk/Adult	\$0.60
Ala Carte	\$2.00

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 STUDENT IPAD INSURANCE FEES 2023-085

Mr. Helmke motioned to approve the following student iPad insurance fees for the 2023-24 school year:

Seniors	\$50.00
Juniors	50.00
Sophomores	50.00
Freshman	50.00

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 STUDENT CHROMEBOOK DEVICE INSURANCE FEES 2023-086

Mr. Niemeyer motioned to approve the following student Chromebook insurance fees for the 2023-24 school year:

Fifth Grade	\$20.00
Sixth Grade	20.00
Seventh Grade	20.00
Eight Grade	20.00

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 ALL SPORTS & SEASONAL PASS PRICES**2023-087**

Mr. Helmke motioned to approve the following All Sports & Seasonal Pass and door ticket prices for the 2023-24 school year:

All Sports:	Family	\$350.00
	Individual Student	90.00
	Individual Adult	125.00
	Sr. Citizen (60+)	90.00
All Fall Sports:	Individual Adult	\$70.00
	Individual Student	50.00
	Individual Sr. Citizen	50.00
All Winter Sports:	Individual Adult	\$80.00
	Individual Student	50.00
	Individual Sr. Citizen	50.00
HS Gate Price	Adult \$7.00 / Student \$5.00	
JH Gate Price	Adult \$5.00 / Student \$5.00	
Freshman Gate Price	Adult \$5.00 / Student \$5.00	

Reserve Seat BBK Games Only: Adult \$20.00 / Sr. Citizen \$10.00
(Must purchase one of the all season passes to purchase seat.)

Mr. Niemeyer seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

SUBSTITUTE TEACHER PAY RATE 2023-088

Mr. von der Embse motioned to approve setting the substitute teacher pay rate at \$110.00 for a full day and \$55.00 for a half day effect with the 2023-24 school year. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 SUPPLEMENTAL ACTIVITY/PUPIL CONTRACTS 2023-089

Mr. von der Embse motioned to issue the following 2023-24 supplemental/pupil activity contracts:

HS Early Bus Duty	Wendy Stechschulte	0	\$443
HS Early Bus Duty	Darla Warnecke	0	443
Boys Varsity Baseball Coach	Chad Ehrnsberger	7	5,038

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESIGNATION – SCOTT VORST 2023-090

Mr. Helmke motioned to approve the resignation of Scott Vorst as a bus driver. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 ADMINISTRATIVE PERSONNEL BENEFIT PACKAGE 2023-091

Mr. Niemeyer motioned to approve the administrative personnel benefit package as listed in the negotiated contract agreement, for the 2023-24 school year. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

ONDR CAPITAL IMPROVEMENT AWARD 2023-092

Mr. von der Embse motioned to approve Kalida Local Schools Board of Education as the project sponsor for the Ohio Department of Natural Resources (ODNR) Capital Improvement Grant award obtained in conjunction with the Kalida Baseball Association. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FOUR SEASONS COMMUNITY HEALTH/FITNESS TRACK OHIO IMPROVEMENT GRANT 2023-093

Mr. Niemeyer motioned to approve the payment of \$27,332.00 to the Village of Kalida (Park Board) for excess costs related to the Four Seasons Community Health/Fitness Track Ohio Capital Improvement Grant for the cost associated with excavation, subgrade compaction, storm sewer and catch basin installation, mobilization and engineering fees related to the high school track area. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FENSON CONTRACTING CONTRACT 2023-094

Mr. Helmke motioned to approve a contract with Fenson Contracting for site and concrete improvements for the field events portion of the Kalida Schools track and field construction at Four Seasons Park. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

UPDATED CLASSIFIED STAFF HANDBOOK 2023-095

Mr. von der Embse motioned to approve the updated classified staff handbook as presented in Schoology. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESIGNATION – PAIGE SARKA 2023-096

Mr. Helmke motioned to approve the resignation of Paige Sarka as an intervention specialist teacher, effective July 3, 2023. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report:

- Mr. Niemeyer discussed the progression of the biennial budget (HB33).

Vantage Career Center Report:

- No items to report.

Discussions during the Superintendent’s report (in Schoology):

- The summer cleaning crews have finished cleaning the elementary and are now moving to the high school.

ACCEPT DONATIONS 2023-097

Mr. Niemeyer motioned to accept donations received in the month of May 2023 totaling \$12,478.54. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

DONATION 2023-098

Mr. von der Embse motioned to approve a \$1,000 donation to a needy family from the proceeds of the 3rd grade Lemonade War. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TRANSFER FROM ELEMENTARY PRINCIPAL’S ACCOUNT 2023-099

Mr. Niemeyer motioned to approve a transfer from the Elementary Principal’s account to the General Fund for \$165.31 as a donation to the Elementary Library. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FISCAL YEAR END TRANSFERS 2023-100

Mr. Helmke motioned to approve the following transfers from the General Fund, needed for fiscal year end of FY23:

Athletic Fund	\$12,808.68
Severance Fund	\$96,294.80

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FISCAL YEAR END ADVANCES 2023-101

Mr. von der Embse motioned to approve the following advances from the general fund, needed for fiscal year end of FY23:

507-9023	ESSER Activity Supplemental	\$136,956.27
507-9122	ESSER II	\$4,870.13
584-9023	Title IV	\$4,054.50

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

AMENDMENT TO THE ADMINISTRATIVE SALARY INDEX 2023-102

Mr. Helmke motioned to approve an amendment to the Administrative Salary Index for Cheryl Simon, as previously reported in May 2023, motion #2023-068. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FY23 AMENDMENT OF APPROPRIATIONS AND CERTIFICATE OF ESTIMATED RESOURCES 2023-102

Mr. Niemeyer motioned to approve FY23 amendment of appropriations and amendment of the Certificate of Estimated Resources for the following funds:

Appropriations		Increase	Decrease
Fund 003-0000	Permanent Improvement	\$15,000.00	
Fund 006-0000	Cafeteria	\$15,000.00	
Fund 006-9022	Cafeteria	\$700.00	
Fund 007-9015	Holtkamp-Pizzurro Scholarship	\$1,000.00	
Fund 007-9023	FFA Scholarship	\$400.00	
Fund 034-0000	Facility Maintenance	\$8,000.00	
Fund 200-9022	Class of 2022	\$200.00	
Fund 200-9023	Class of 2023	\$5,100.00	
Fund 200-9130	FFA	\$8,000.00	
Fund 200-9150	Band	\$5,000.00	
Fund 200-9170	Cheerleading	\$5,000.00	
Fund 200-9180	Student Council	\$1,000.00	
Fund 200-9220	Musical	\$500.00	
Fund 300-0000	Athletic Department	\$80,000.00	
Fund 300-9035	Cross Country	\$1,500.00	
Fund 300-9050	Golf	\$100.00	
Fund 300-9065	Girls Soccer	\$800.00	
Fund 461-9023	Ag 5 th Quarter Grant	\$2,800.00	
Fund 499-9023	School Bus Purchase Grant	\$45,000.00	
Fund 499-9024	Ohio AG School Safety Grant	\$20,000.00	
Fund 499-9123	Transportation Collaboration Grant	\$10,000.00	
Fund 572-9023	Title I Grant	\$5,000.00	
Fund 599-9023	K-12 School Safety Grant	\$160,300.00	
	Total Increase	\$390,400.00	

Revenue		Increase	Decrease
Fund 001-0000	General Fund	\$1,300,000.00	
Fund 001-9015	Technology	\$1,000.00	
Fund 001-9194	School Bus Purchase Fund	\$40,000.00	
Fund 003-0000	Permanent Improvement Fund	\$9,000.00	
Fund 003-9005	Enhancement Fund	\$2,000.00	
Fund 006-0000	Café Fund	\$165,000.00	
Fund 007-9015	Holkamp-Pizzurro Scholarship fund	\$2,000.00	
Fund 007-9017	B. Mathew Scholarship Fund	\$50.00	
Fund 007-9018	Fanger-Lammers Scholarship Fund	\$225.00	
Fund 007-9023	FFA Scholarship Fund	\$400.00	
Fund 007-9090	Joyce Hovest Scholarship Fund	\$1,200.00	
Fund 018-9011	JH Principals Account	\$27,000.00	
Fund 018-9050	Elem Principals Account	\$2,500.00	
Fund 022-0000	Unclaimed Funds	\$350.00	
Fund 035-0000	Severance Fund	\$97,000.00	
Fund 200-9023	Class of 2023	\$4,700.00	
Fund 200-9024	Class of 2024	\$3,500.00	
Fund 200-9025	Class of 2025	\$150.00	
Fund 200-9026	Class of 2026	\$30.00	
Fund 200-9027	Class of 2027	\$30.00	
Fund 200-9028	Class of 2028	\$160.00	
Fund 200-9130	FFA	\$19,000.00	
Fund 200-9140	National Honor Society	\$300.00	
Fund 200-9150	Music Department	\$6,000.00	
Fund 200-9151	Band/Choir Trip	\$8,000.00	
Fund 200-9170	Cheerleaders	\$7,000.00	
Fund 200-9180	Student Council	\$2,000.00	
Fund 200-9200	Bloodmobile	\$70.00	
Fund 200-9220	Musical	\$6,000.00	
Fund 300-0000	Athletic Department	\$80,000.00	
Fund 300-9035	Cross Country	\$2,200.00	
Fund 300-9050	Golf	\$2,500.00	
Fund 300-9060	Boys Soccer	\$2,200.00	
Fund 300-9070	Baseball	\$500.00	
Fund 461-9023	Ag Ed 5 th Quarter Grant	\$2,800.00	
Fund 499-9023	School Bus Purchase Grant	\$45,000.00	
Fund 499-9024	Ohio AG School Safety Grant	\$20,000.00	
Fund 499-9123	Transportation Collaboration Grant	\$10,000.00	
Fund 516-0000	Title VIB School Age Fund	\$2,000.00	
Fund 599-9023	K-12 School Safety Grant	\$160,300.00	
	Total Increase	\$2,032,165.00	

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FY24 PERMANENT APPROPRIATIONS 2023-104

Mr. Helmke motioned to approve (next years) FY24 Permanent Appropriations at the Fund/SPCC level in the amount of \$10,251,366.82. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 EDUCATIONAL VISUALLY IMPAIRED SERVICE CONTRACTS 2023-105

Mr. von der Embse motioned to approve the following contracts for the 2023-24 school year for educational visually impaired services:

- An agreement with Ottawa Glandorf Local Schools to pay Kalida Local Schools an amount equal to the excess cost of providing Visually Impaired Services to their resident student open enrolled at Kalida
- An agreement with Hancock County Education Service Center to provide Braillest Services
- An agreement with Midwest Regional Education Service Center to provide Visually Impaired (TVI), and Orientation and Mobility Services

Mr. Niemeyer seconded the motion and roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 LIBAILITY, PROPERTY, & FLEET INSURANCE – SORSA 2023-106

Mr. Helmke motioned to approve continued membership with SORSA (Schools of Ohio Risk Sharing Authority) at a cost of \$53,085 for liability, property, and fleet insurance for the 2023-24 school year. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 APPROVED LIABILITY INSURANCE RIDERS

2023-107

Mr. Niemeyer motioned to approve the following groups to be riders on our liability insurance for an annual cost of \$150.00 each:

- The Kalida School Athletic Boosters
- The Kalida School Music Boosters
- The Kalida School Post Prom Committee

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the Treasurer’s report (in Schoology):

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review.
- Additional graphs were provided to the school board members for their review.
- Ms. Buss is working with the check printing software company to implement ACH payments for employee reimbursements.
- FY24 Salary Notices were sent out to employees by the June 30th deadline.
- Ms. Buss attended a Financial Seminar hosted by the Union Bank on June 27th to learn more about their ICS and CDARS projects.
- In July, Ms. Buss and Mr. Okuley hope to work with PaySchools to get bookbills online to accept credit card and bank payments.

2023-24 ELEMENTARY STUDENT/PARENT HANDBOOK

2023-108

Mr. Helmke motioned to approve the 2023-24 Elementary Student/Parent Handbook as presented in Schoology. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during Elementary Principal’s report (in Schoology):

- The cleaning crew has completed the summer cleaning of the elementary building. They worked efficiently and the building looks great.
- Mrs. Deb Kahle is tutoring around 8 students going into 1st and 2nd grades this summer to help curb summer learning loss.

Discussions during the High School Principal’s report (in Schoology):

- Everything went well at the graduation ceremony on May 29th. Fifty-two students graduated and it was live streamed on Facebook.
- The test results from the Spring State End of Course Exams and proficiency test were received. We did very well again. Great job to the teachers and student in preparing and completing these exams
- Blood Drive is scheduled for July 19th, at the High School.

Staff Participation: There was no staff participation this month.

EXECUTIVE SESSION

2023-109

Mr. Helmke motioned and Mr. Niemeyer seconded the motion to go into executive session at 7:35 p.m. to review an employee’s contract. The roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, absent; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

ADJOURNMENT

2023-110

There being no further business, at 8:27 p.m. Mr. Helmke motioned and Mr. Niemeyer seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

In Attendance:

- Karl Lammers
- Kayla Stechschulte
- Deb Kahle
- Cheryl Simon
- Michelle Buss

Board President

Board Treasurer